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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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| PUBLIC MEETING MINUTES: | BOARD OF NURSING HOME ADMINISTRATORS |
| MEETING DATE AND TIME: | Tuesday, January 8, 2019 at 1:00 p.m. |
| PLACE: | Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904 |
| MINUTES FOR APPROVAL: | March 12, 2019 |

MEMBERS PRESENT

Ray Quillen, Professional Member, Vice-President
Georgia Lane, Healthcare Member
J.R. Payne, Jr., Professional Member
Gwendolyn Benton, Public Member
Eleanor Allione, Public Member
Jenifer Vaughn, Public Member
Timothy Bane, Public Member (arrived at 1:07 p.m.)

MEMBERS ABSENT

Michael Salitsky, Professional Member, President
Cecilia Jones, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Sandra Schurman
Watchien Kunte
Yrene Waldron

CALL TO ORDER

Mr. Quillen called the meeting to order at 1:01 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Quillen, seconded by Ms. Lane, to approve the minutes from the November 13, 2018 meeting as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Compliance to Final Order – J. Andrew Byrd, #H1-0000902

The Board received a letter to the Board from the Vice-President and General Counsel for Exceptional Living Centers verifying that Mr. Byrd has maintained his compliance to the final order. The letter added that Mr. Byrd has submitted a full reinstatement packet to the Board of Virginia and was to be on their September 12, 2018 meeting agenda but was cancelled due to weather. To date there was no rescheduling of the meeting set.

Ms. Witte advised that there has been no movement on Mr. Byrd's request to reinstate his Virginia license. It is currently still under review by their investigative unit.

Review and Consider Final Order

The Board reviewed and signed the Final Order resulting from review of a Consent Agreement for Dennis Walton, reviewed at the November 13, 2018 meeting.

NEW BUSINESS

Review of AIT Progress Reports

After review, a motion was made by Mr. Quillen, seconded by Ms. Benton, to accept the 1st quarter progress report of Juliet Fountain as presented. The motion carried unanimously.

Ratify Temporary Nursing Home Administrator Applications

A motion was made by Mr. Quillen, seconded by Mr. Bane, to ratify the temporary nursing home administrator application of Debra Durham. The motion carried unanimously.

Ratify Nursing Home Administrator Applications

A motion was made by Mr. Quillen, seconded by Ms. Vaughn, to ratify the nursing home administrator applications of Rebecca Thomas and Michelle Carroll. The motion carried unanimously.

CORRESPONDENCE

The Board received correspondence from Yrene Waldron, on behalf of several licensees, regarding their concerns with a past change in the rules and regulations pertaining to the continuing education requirement that previously allowed for a carry-over of hours between renewal periods. Ms. Waldron was present at the meeting and addressed the Board with her concerns that without proper notice of this past rule change licensees could potentially lose credits earned and money spent on seminars that they are now not able to claim for the current renewal period.

Ms. Singh advised that the rule change in question went into effect on April 11, 2011 and she confirmed that the old rule allowed for a maximum of 24 hours that can be carried over into the next renewal period as long as those hours were earned in the last 9 months of the previous renewal period.

Several of the Board members agreed that this change occurred several years ago and is not an issue that warrants a change of the current rules. There have been several audit periods since this rule change and the lack of a carry over allotment was not a failing factor.

Ms. Waldron stated that she respects that the Board feels that there should not be a change to the rules, however asked that the Board consider one last carry-over allotment for the current renewal period for licensees that may have the need for it.

The Board will continue this discussion at its March 12, 2019 meeting.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be March 12, 2019 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Quillen, seconded by Mr. Payne, to adjourn the meeting at 1:38 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II